

**ST. LOUIS PARK SCHOOLS
ISD # 283**

PARENT-TEACHER CONFERENCE

Date _____

Dear Parents/Guardians,

Every fall and spring parent - teacher conferences are held. You are strongly encouraged to use this opportunity to meet with your child's teacher to discuss your child's school progress.

Attending a conference helps us learn more about your child from you. It also gives the teacher and parent an opportunity to set goals for your child. In the United States, the education of a child is the responsibility of both the parent (s) and school. It is very important for you to become involved in your child's education.

If you have difficulties understanding English and need an interpreter, it can be arranged by the school.

Sign the form below telling whether or not you will attend. Please return the form below with each child by _____.

Classroom Teacher _____ School. _____

Student's Name _____

Conference Time: Please indicate your 1st, 2nd, and 3rd choices for your conference:

Grade	Month	Day	Time

To help us schedule families attending conferences with more than one child at the same school, please indicate all of your children's names and the names of the teachers holding the conferences.

Child's Name	Grade	Teacher

Please check the statement that applies to you.

___ Yes, I need an interpreter

___ No, I do not need an interpreter

Please return by _____ with each of your children.