St. Louis Park Public Schools
Junior High Attendance/Truancy/Tardiness

Students are excused from school when they are sick or when there is serious illness or a death in the family. Absences for other reasons will not be excused unless arrangements are made by parents through the Student Services Office. ***The school reserves the right to determine if an absence is legitimate. Absences need to be reported to the 24-hour attendance line, 952-928-6394 before 9:30 a.m.***
The school will attempt to call the homes of those students whose parents/guardians do not call to report the absence. If the school is unable to reach the parent/guardian, the student will be expected to bring a note from home the following day indicating the reason for the absence. A student who has been absent from school and whose parent/guardian did not contact the school, must have an admit slip from the Student Services Office before being readmitted to class**. It is the student's responsibility to make arrangements with teachers for make-up work promptly upon return to school.**

Examples of excused absences:
- Doctor appointment - student should bring note to Student Services Office the morning of absence
- Religious holidays

Examples of unexcused absences:
- Oversleeping
- Missing the bus

A student whose parents/guardians expect him/her to be in school but who chooses not to attend is **truant**. Contact will be made with the parents/guardians of a student who is truant. Appropriate consequences such as Quiet Lunch or In School Suspension will be assigned for truancy. Repeated violations of this regulation will result in referral to the Student Attendance Review Board and/or Hennepin County Juvenile Court.

New Junior High school-wide tardy policy: Students must be in the door, on time, under control, and with all necessary materials when the bell rings. If they are not, they are considered tardy.
3 tardies = truancy