

St. Louis Park Public Schools
COLLEGE COURSE PRE-APPROVAL FORM

(For salary lane change: **This form must be submitted/approved PRIOR to taking the course**)

Date _____

Name _____ School _____

Your teaching assignment _____

Education level to which credits are to be applied _____

Course title _____

Number of credits for course _____ Semester _____ Quarter _____ Graduate Undergraduate

Course number _____ University/College _____

Location _____ Dates of attendance _____

Description of course _____

Brief description of how the course relates to your teaching assignment _____

Approved Not Approved

Date approved _____ Approved by _____

SUBMIT THIS FORM TO: HUMAN RESOURCES DEPARTMENT

Refer to Article VIII Basic Compensation (Sections 4-7) of Teachers' Contract.

Revised: 5/06