In order to maintain the health and safety of staff and students during the coronavirus pandemic, the following practices will be implemented. These practices were created under the guidance of the Centers for Disease Control (CDC) and Minnesota Department of Health (MDH). We will continue to update and revise procedures based on their guidance.

**HANDWASHING**

Q: What handwashing measures are you following at Kids Place?
A: We have numerous processes in place based on CDC and MDH guidelines. Staff and students will follow proper handwashing procedures:
- Soap and water for at least 20 seconds.
- Alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.

Handwashing takes place at the following times:
- Upon staff and students arrival and departure.
- Before and after preparing food or drinks.
- Before and after eating or handling food.
- Before and after administering medication or sunscreen.
- After using the toilet or helping a child use the bathroom.
- After coming in contact with bodily fluid.
- Before and after playing outdoors.
- Before and after transitioning to a new space.

**HEALTH SCREENING**

Q: How are you screening staff and students for illness?
A: Our screening methods are as follows:
- Staff and students are screened by a staff member upon arrival.
- Exclusion Guidelines per the Minnesota Department of Health will be followed.
- For the safety of students and staff, anyone not passing the screening will not be allowed into the building and will be asked to return home.

**ILL STUDENTS OR STAFF**

Q: What if a student or staff member develops symptoms of illness?
A: If a student or staff member develops any symptoms of illness consistent with coronavirus, the following procedures will be followed:
- Parents and/or emergency contacts will be called and asked to pick-up their child immediately.
- The ill student or staff will be isolated in a separate room while they wait to be picked up or until they are able to leave the facility on their own.
- After the ill student or staff member leaves the facility, staff will disinfect areas where the staff or student were present.

**SICK POLICY**

Q: What is the sick policy at Kids Place?
A: If a child has been directly in contact with a person in the program that is either diagnosed or presumed positive for COVID-19, you will be contacted and your child will have to remain out of the program for up to 14 calendar days from the date symptoms are first reported.
- This action will not be taken until the person is either diagnosed or is presumed positive for COVID-19.
- You may want to consider having a back-up childcare plan.
- Please understand that the 14-day requirement is a directive from the Minnesota Department of Health and not a school district decision.
- You will not be charged for days your student is asked to quarantine due to possible exposure through the Kids Place program.

**STUDENT:STAFF RATIO**

Q: Will students and staff be required to wear masks at Kids Place?
A: Center for Disease Control and MN Department of Health guidance for wearing masks is as follows:
- Wearing cloth face masks is recommended but not required for staff.
- Homemade masks will be available to staff. The available masks are not the medical-grade face masks such as surgical facemasks or N95 respirators.
- It is not recommended that children wear cloth face coverings.

**CLEANING AND DISINFECTING**

Q: What cleaning methods are being used at Kids Place?
A: Our cleaning methods include:
- All areas of the building being used (classrooms, gyms, cafeteria, common areas, etc.) are equipped with sanitizing wipes, sanitizing sprays, and gloves.
- Staff will routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched, especially toys and games. This may also include cleaning objects/surfaces not ordinarily cleaned daily such as doorknobs, light switches, classroom sink handles, countertops, desks, and chairs.
- Toys and equipment will be cleaned and sanitized prior to being used by a new group of children.
- After toys and equipment have been used, they are to be set aside until they are cleaned and sanitized.

**FACE MASKS**

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**STUDENT:STAFF RATIO**

Q: Will the student:staff ratio be and how many kids will be grouped together at Kids Place?
A: We maintain recommended group sizes and ratios.
- Student:staff ratio is 9:1
- Group sizes are not to exceed 10
- Large group areas (gym, cafeteria, etc.) are not to exceed 30

Continued on reverse...
STUDENT DROP-OFF AND PICK-UP
Q: Has anything changed with parent drop-off and pick-up?
A: There is one designated door for entering and exiting the building.
• Hand sanitizing options are available for parents and students to use as they enter the building.
• Ideally, the same parent or designated person should drop off and pick up the student(s) every day. If possible, older people such as grandparents or those with serious underlying medical conditions should not pick up children.
• Parents are encouraged to wear cloth face masks when picking up and dropping off children.

SOCIAL DISTANCING
Q: Do you practice social distancing at Kids Place?
A: We follow recommended CDC and MDH social distancing guidelines.
• Social distancing guidance is a 3-foot radius around each student, resulting in a 6-foot total distance between any two students.
• Staff will maintain a 6-foot social distance between each other as much as possible.

SUMMER PROGRAM MODEL
Q: How will groups be assigned?
A: Consistent groups will be created with a maximum group size of 10 people in each group.
• Children will be assigned to a group by age and schedule.
• The majority of the student activities will take place with the assigned homeroom.
• Students will have the opportunity to go to the gym, playground, computer lab, and various other spaces in small groups. These spaces will be cleaned prior to the next group entering the space.

MEALS AND SNACKS
Q: Will meals be served at Kids Place?
A: Breakfast, lunch, and an afternoon snack will be provided.
• Students will use social distancing best practices while eating.

PLAYGROUND USE
Q: Will children be allowed to use the playground?
A: When possible, activities will be held outside.
• Students and staff will wash hands before and after touching play structures and maintain 6 feet of space from other children as much as possible.
• The number of students on the playground at one time will be limited.

SUMMER SCREEN
Q: How will sunscreen be applied?
A: Students will be asked to apply their own sunscreen as age appropriate. When staff assistance is necessary, especially for younger children, staff will wear gloves or wash hands between children. We recommend that parents apply sunscreen prior to the student’s arrival.

FIELD TRIPS
Q: Will Kids Place take field trips?
A: All bus field trips have been cancelled.

STUDENT BELONGINGS
Q: What items can my child bring to Kids Place?
A: Students will not be allowed to bring toys from home. Students may bring their own books from home.
• Student belongings will be stored in an assigned area.
• Preschool children may bring a blanket from home for naptime.
• Student belongings will be sent home weekly for laundering.