

St. Louis Park Public Schools
Minutes of the Regular School Board Meeting
Monday, January 13, 2020 – 7:00 p.m.
High School Room C350

The regular meeting of the School Board of Independent School District No. 283 of St. Louis Park, Hennepin County, Minnesota, convened at 7:00 p.m., Monday, January 13, 2020 in High School Room C350. Present were Board Members Karen Waters, Anne Casey, Ken Morrison, Mary Tomback, and Superintendent Astein Osei. Superintendent's Cabinet members present included: Patricia Magnuson, Director of Business Services, Tami Reynolds, Director of Student Services, Patrick Duffy, Director of Curriculum and Instruction, Silvy Un Lafayette, Director of Assessment, Evaluation and Research, Richard Kreyer, Director of Human Resources, Tom Marble, Director of Technology Services, Sara Thompson, Director of Communications and Public Relations, Lisa Greene, Director of Community Education, and Flower Krutina, Executive Assistant to the Superintendent and Secretary to the Board.

CALL TO ORDER

Board Vice Chair Mary Tomback called the meeting to order at 7:03 p.m.

CEREMONIAL SWEARING IN OF NEW SCHOOL BOARD MEMBERS

At the November 5, 2019 election, Heather Wilsey, Laura McClendon, C. Colin Cox and Ken Morrison were elected to a four-year term as school board members. Terms run until the first Monday of January in the year 2024. Director Karen Waters delivered the 'ceremonial oath' to Wilsey, McClendon, Cox and Morrison.

ELECTION OF SCHOOL BOARD OFFICERS

Election of School Board Chair

A motion was made by Casey, seconded by Morrison to nominate Mary Tomback to serve as Board Chair of the St. Louis Park School Board from January 13, 2020 until the January 11, 2021 Organizational School Board Meeting. Motion passed 7-0.

Newly elected Board Chair Tomback presided over the following nominations and election of Vice-Chair, Clerk and Treasurer.

Election of School Board Vice Chair

A motion was made by Waters, seconded by Tomback to nominate Anne Casey to serve as Board Vice-Chair of the St. Louis Park School Board from January 13, 2020 until the January 11, 2021 Organizational School Board Meeting. Motion passed 7-0.

Election of School Board Clerk

A motion was made by Morrison, seconded by Casey to nominate Karen Waters to serve as Board Clerk of the St. Louis Park School Board from January 13, 2020 until the January 11, 2021 Organizational School Board Meeting. Motion passed 7-0.

Election of School Board Treasurer

A motion was made by Waters, seconded by Cox to nominate Ken Morrison to serve as Board Treasurer of the St. Louis Park School Board from January 13, 2020 until the January 11, 2021 Organizational School Board Meeting. Motion passed 7-0.

APPROVAL OF AGENDA

A motion was made by Casey, seconded by Wilsey to approve the agenda. Motion passed 7-0.

Presenter: New Board Chair, Mary Tomback

OPEN FORUM

There were no visitors during open forum.

SUPERINTENDENT'S REPORT

Superintendent Osei, shared about recent collaboration with REM5, a local virtual reality lab, where a virtual field trip to Africa was created. Students experienced immersive learning by putting themselves in Kakuma camp in Kenya and exploring the continent through Google Earth VR. He then shared about the recent Middle School choir trip to Florida and thanked the Board for their support to the music program and the seven staff that volunteered to take eighty-three 8th graders. Superintendent Osei concluded his report with an update on the work of the Middle School Out of School Time Task Force.

DISCUSSION ITEMS

Elementary Out of School Time Task Force Presentation

Seven members of the Elementary Out of School Time Task Force provided insight into the process of the task force and presented the recommendations for elementary out of school time programming developed by task force members. The Board thanked all of the task force members and the planning team for their time commitment and energy to ensure that our schools are exceptional.

Program Review Update - Gifted & Talented

Members of the Gifted and Talented Design Team shared information about the gifted and talented program review process. The team discussed the collective purpose of the team, who comprises the team, the phases of work, what their practices and parameters are, and the collaboration being done inter and intra departmentally. Chair Tomback expressed her support of the work of the program review team.

Curriculum Review Update - Math

Members of the Math Curriculum Design Team shared information about the design process. The team reviewed the scope of work, purpose, and hope to transform all students' mathematical experience at St. Louis Park Public Schools. Current 6th graders will be the first to see and experience the future structural changes.

Construction Update - Bid Awards

Tom Bravo, Facilities Manager provided information on the bid awards for the Early Childhood, Middle School and solar panel installation projects. The Board would like to ensure attorneys make power purchase agreements prior to approval. Roots and Shoots members in who were in the audience were acknowledged.

2020 School Board Compensation

The School Board reviewed and discussed the recommendation for 2020 School Board compensation and was asked to approve the recommendation at the evening's action agenda.

School Board Liaisons and Commissions

The School Board reviewed and discussed School Board Liaison assignments for 2020, School Board City Commission re-appointments, and Committee appointments. Liaison assignments can be found on the District website.

Policy Development – First Reading 640 Acceleration of Students

The School Board reviewed as a first reading policy 640 Acceleration of Students.

CONSENT AGENDA

A motion was made by Casey, seconded by Morrison to approve Organizational January 2020 Consent Agenda and Resolution designating School District Responsible Authority to be Astein Osei, Superintendent, as follows:

ORGANIZATION OF THE BOARD

For the purposes of organization of the Board, the Board will be asked to authorize and re-designate the following:

1. Official Newspaper of the School District State law requires publication of official Board proceedings and certain legal notices in the "official newspaper of the District." The Sun Sailor is recommended as the official newspaper of the District.
2. **The Board must designate depositories for legal purposes. Operating Account Depositories** It is recommended that the Board re-designate the following bank accounts for the July 1, 2019 through June 30, 2020 (FY20) and July 1, 2020 through June 30, 2021 (FY21):
 - Associated Bank
 - Citizens Independent Bank
 - Account Matrix Trust Company by Genesis Employee Benefits for VEBA programs
 - Capital One for escrow/purchase lease agreement

Investment Account Depositories

It is recommended that the following banks and savings and loan associations be designated the official depositories for investment:

- Minnesota School District Liquid Asset Fund Plus (MSDLAF+)
- PMA Securities, Inc.
- MN Trust Community Investment
- Citizens Independent Bank of St. Louis Park
- Associated Bank of St. Louis Park

3. Electronic Fund Transfer Authorization

It is recommended that the Director of Business Services and Assistant Director of Finance be authorized to use electronic processes to transfer funds.

4. Authority to Make Investments

It is recommended that the Superintendent or the Director of Business Services be authorized to make financial investments for Independent School District 283, St. Louis Park, for FY20 and FY21.

5. Authority to Disburse Salaries

It is recommended that the Superintendent or the Director of Business Services be authorized to make disbursements for salaries as provided for individual employment contracts, master employment agreements or School Board resolutions for fiscal years FY20 and FY21.

6. Authority for Early Claim Payments

It is recommended that the Superintendent or Director of Business Services pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, and such claims shall be reported to the School Board for FY20 and FY21.

7. Authorization to Purchase

It is recommended that the Superintendent or the Director of Business Services be authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board, provided that any transaction in any amount exceeding the minimum amount of \$175,000 (M.S. 471.345.Subd.3) for which bids are required must first be specifically authorized by the Board and must fulfill all other applicable requirements in Section 123B.52.

8. Deputy-Clerk and Deputy-Treasurer

It is recommended that the Director of Business Services be appointed Deputy-Clerk and Deputy Treasurer of Independent School District 283, St. Louis Park, for FY20 and FY21.

9. Check Signatures

It is recommended that any two of the Superintendent, Director of Business Services and the Assistant Director of Finance be authorized to affix mechanical/digital signatures on payroll and accounts payable checks of Independent School District 283 on behalf of the School Board Chairperson, Clerk and Treasurer.

10. Appointment of School Attorneys

It is recommended that the firm Knutson Flynn & Deans, P.A. be designated to provide the District's legal services for 2019-20 and 2020-21 with Steve Knutson serving as primary legal counsel and with Peter Martin serving as primary legal counsel in the area of Special Education. The School Board also authorizes the services of other legal counsel selected by the Superintendent, as necessary to conduct business and protect the legal interests of the School District.

11. Resolution Appointing School District Responsible Authority

An annual resolution is necessary to meet data privacy reporting requirements as set forth by the State of Minnesota.

BE IT RESOLVED, pursuant to the provisions of MN Statutes, Section 13.02 Subdivision 16, Astein Osei, Superintendent is hereby appointed Responsible Authority for St. Louis Park Public Schools, ISD #283.

BE IT FURTHER RESOLVED, Astein Osei, Superintendent of Schools, is hereby authorized to take all actions necessary to assure that all programs, administrative procedures and forms used within St. Louis Park School District #283 are administered in compliance with the provision of Minnesota Statutes Section 13, as amended, and with Rules as lawfully promulgated by the Commissioner of Administration as published in the State Register, by the Office of Revisor of Statutes, State of Minnesota

UPON VOTE BEING TAKEN ON THE FOREGOING, MOTION PASSED 7 - 0.

ACTION AGENDA

Bid Award Approval

A motion was made by Cox, seconded by Wilsey to approve the bid awards for Middle School and Early Childhood construction projects, as presented. Director Waters abstained from voting. The motion passed 6 - 0.

Polling Places Resolution

A motion was made by Morrison, seconded by Casey to approve resolution establishing combined polling places for multiple precincts and designating hours during which the polling places will remain open for voting for school district elections not held on the day of a statewide election, as presented. The motion passed 7 - 0.

Approval of the 2020 School Board Compensation

A motion was made by Casey, seconded by McClendon to approve recommended 2020 school board salaries, as follows:

2020 SCHOOL BOARD SALARIES

APPROVED JANUARY 13, 2020

EFFECTIVE JANUARY 13, 2020

BOARD OF EDUCATION POSITIONS AND ANNUAL SALARIES

The annual stipends are paid over 23 pay dates on the 15th and last days of the month starting January 30th through December 31st

2020 School Board 2020 Stipend

Mary Tomback Chair	\$6,000
Anne Casey Vice Chair	\$5,500
Karen Waters Clerk	\$5,500
Ken Morrison Treasurer	\$5,500
Heather Wilsey Director	\$5,000
Laura McClendon Director	\$5,000

C. Colin Cox | Director

\$5,000

Note:

Additional meetings that take place **not** on regular school board meeting day are paid at \$55.00 for each meeting. These meetings' attendance will be recorded by the Executive Administrative Assistant to the Superintendent/Secretary to the School Board and submitted quarterly.

Chair and Clerk officers change every January at the Organizational meeting.

UPON VOTE BEING TAKEN ON THE FOREGOING, MOTION PASSED 7 - 0.

2020-21 School Board Meeting Dates

A motion was made by Cox, seconded by McClendon approve the School Board meeting dates for the 2020-21 school year, as presented with the clarification that the January 202 Business Meeting will be held on January 28, 2020 and not January 27, 2020. The motion passed 7 – 0.

School Board Liaisons

A motion was made by Morrison, seconded by Wilsey to approve the recommended 2020 school board liaison assignments, as presented. The motion passed 7 – 0.

COMMUNICATIONS AND TRANSMITTALS

ADJOURNMENT

A motion was made by Waters, seconded by Cox to adjourn. Motion passed 7 - 0. The meeting adjourned at 9:35 p.m.

Respectfully submitted:

Approved:



Karen Waters, Clerk



Mary Tomback, Chair

Minutes prepared by Flower M. Krutina